

# **Summary of the Acceptable Use Policy**

This represents a summary of the University Partnership's Acceptable Use Policy. Users are required to comply with the entire policy, which can be found by clicking here. Approval requirements are detailed in the full policy.

## **Introduction**

University Partnership Information Technology (IT) resources are to be used for university partnership related purposes. Some examples of IT resources are computers, software, networks, and electronic devices. This policy applies to all users of university partnership IT resources, whether affiliated with the university partnership or not, and to all users of those resources, whether on campus or from remote locations. Users are responsible for following the University Partnership's Acceptable Use Policy.

## **General Rules**

1. Users of university partnership IT resources must comply with all applicable legal requirements.
2. Users are responsible for any activity originating from their accounts. Users shall not share their accounts and passwords.
3. University partnership e-mail addresses and associated university partnership e-mail systems must be used for all official university partnership business, in order to facilitate audit and institutional record keeping. All staff and students must regularly read their university partnership e-mail.
4. Users shall not use IT resources to gain unauthorized access to anything.
5. Disruptive use of university partnership IT resources is not permitted.
6. University partnership IT resources shall not to be used for commercial purposes without prior approval.
7. Occasional personal use of university partnership IT resources by employees is permitted when it does not consume a significant amount of those resources and is otherwise in compliance with this policy.
8. The university partnership IT staff may with appropriate consent monitor the activity and accounts of any users of university partnership IT resources.

## **Consequences of Violations**

Users who violate this policy may be subject to penalties and disciplinary action, including expulsion, dismissal, or revocation of user access.

Review the [University partnership full Acceptable Use Policy](#)