

Highland Theological College Corporate Parenting Plan

Strategic Plan and Purpose	Actions	Owner	Desired Outcomes
Highland Theological College (HTC) aims to provide and continually improve services for care experienced learners through the implementation of a Corporate Parenting Plan (CPP). This will involve regularly reviewing the learning process within HTC and aiming to give quality support to each student.	<ol style="list-style-type: none"> 1. Establish a corporate parenting team to implement all areas of CPP. 2. Liaise with other academic partners and UHI to maintain congruence in matters of policy and procedure. 3. Include opinion and input of care leavers/givers in aspects of the learner journey to raise awareness for HTC student and staff community. 	Management Group and Student Support Officer.	CPP delivered and procedure and policy developed as required.
Staff training available within UHI in relation to CPP. Participate in UHI wider working group for care leavers.	Highlight concerns and raise awareness at management level.	Student Support Officer	Increased staff awareness of challenges facing care leavers/givers. Aim to improve as a corporate parent.
Ensure comprehensive information and advice is available to care leavers at early stage.	Care leavers invited to HTC to meet staff, tour facilities, explore possible areas of study.	Student Support Officer, Academic office, Course Leaders.	Further develop optimum level of support and awareness provided to care leavers.
	Ensure wording on web-site is user-friendly, encouraging and always up to date.	Development Officer	As Above
Aim for early identification of care leavers/givers during application	Ensure clear and sensitive wording on application form encourages declaration. Students who declare care experience at application are flagged up which alerts interviewer/admissions.	Course Leaders, PATs, Admissions	Accurate recording of care experience status of applicants, resulting in more students accessing dedicated support.
Pre Entry Plan	Provide early contact with applicants	Student Support Officer	Support given. Trusting relationships formed. Better preparation for

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			students. Improve retention and attainment.
	Personal contact within two weeks of acceptance to offer welcome and support.	Student Support Officer	As above.
Provide timely information regarding funding	Support offered for completion of application/discretionary funding and SAAS	Finance Officer	Care experienced students are aware of services and funding available.
Ensure care leavers and givers have access to appropriate accommodation	Information given regarding UHI Halls of residence available in Inverness and also local, recommended landlords in the Dingwall area.	Admissions	Processes help to ensure smooth transition and settling into student life.
Support throughout course	Establish support and implement plans for each student	Student Support Officer	Comprehensive support given and agreed with care leaver and shared with relevant staff.
	Timely intervention and encouragement if attendance and progress is a cause for concern	Relevant course tutors, PAT and Student Support Officer	Improved retention and attainment
	Foster good friendship, support networks within the community of faith at HTC. Offer counselling, listening ear and prayer support (if requested)	Student Support Officer Student Body	Increased well-being and care of care leavers/givers/
Meet Government requirements for reporting Corporate Parenting Plans and Actions as necessary	Establish monitoring and reporting system to comply.	Management Group.	Adherence to government requirements with regard to Corporate Parenting.